

Instructions for Document Submissions

1. All documents must be submitted in a typed/word processed format using font size 12-14. If special forms are required, then all information must be submitted on the appropriate forms e.g. specimen ID card sets can be handwritten but the one page description must be typed and double-spaced.
2. The title must be centered at the top of the page and in bold print.
3. All documents must be placed into one packet and a title page with all group members' names must accompany each packet.
4. Journal descriptions taken in the field must be handwritten unless otherwise noted.
5. A header must be placed on all word processed documents with group members' names. Place individual names on handwritten submissions.

Group- This indicates that the document must be submitted as a group
***Individual** – Each group member must submit authentic work as described
*** WP** – word processed

Document #1: How are plants different? (Group, WP)

This question was answered in groups during the brainstorm activity answering the above question. Each group should have one set of characteristics that make plants different.

Document #2: Group Dichotomous Key (include a photocopy of your plants) (Group, WP)

Use formatting similar to handout used during the dichotomous key activity. Index cards filled out for each specimen should be scanned or xeroxed and included with the activity.

Document #3: Copies of Specimen ID Card Sets with 1 page description and copy of index cards with family, species, specific information (Group, WP)

Use the Specimen ID Card forms that were filled out in the field. These can be handwritten. The one page description must be double-spaced and word processed.

Document #4: Copy of each member's journal descriptions of plants during "Plant Explorations Hike" (Individual, Written)

Include xeroxed copies of each group members' journal.

Document #5: Copy of compiled group journal answering: What do plants in the same family have in common? (Group, WP)

This information can be compiled in a chart or table. The five major families that were investigated at the Motte Reserve must be represented in this chart or table.

Document #6: Motte Rimrock Reserve Plant Family Guide - Handout of 10-11 families, their descriptions and one page chart. (Group, WP)

Each family must be described in student-friendly terminology. The correct scientific terminology must be given but it must be defined in a clear fashion. Your group was assigned 10-11 families. There should be a heading for each family, a description, a drawing or illustration. Families should be described in alphabetical order. A glossary of terms must be placed at the end of the handout.

The last page in your handout will be a chart comparing each family of plants in your group. This chart should be no more than one page in length. Maximum size for the chart is 11 x 17.

Remember that all handouts will be compiled into one packet that can be used out at Motte Rimrock.