

UNIVERSITY OF CALIFORNIA
NATURAL RESERVE SYSTEM

ADMINISTRATIVE
HANDBOOK

JANUARY 2020

(REVISION OF JUNE 2003 HANDBOOK)

TABLE OF CONTENTS

1. SCOPE OF THIS DOCUMENT
2. INTRODUCTION
3. THE MISSION OF THE NRS
4. ORIGINS OF THE NATURAL RESERVE SYSTEM
APPENDIX 4A: NRS MAP
APPENDIX 4B: TABLE: SOURCE OF UNIVERSITY'S USE RIGHTS
5. ADMINISTRATIVE STRUCTURE OF THE NRS
6. INSTITUTIONAL GUIDING PRINCIPLES ON THE SELECTION,
OPERATION AND USE OF UNIVERSITY OF CALIFORNIA
NATURAL RESERVE SYSTEM SITES
7. ACQUISITION GUIDELINES FOR RESERVES: SCIENTIFIC, ACADEMIC, AND
ADMINISTRATIVE
8. OUTLINE OF RESERVE ACQUISITION PROCESS
9. PROGRAM: TEACHING AND RESEARCH
10. PROGRAM: PUBLICATIONS
11. PROGRAM: PUBLIC SERVICE
12. SUPPORT GROUPS AND NAMING POLICY
13. GUIDELINES FOR MANAGEMENT PLANNING
APPENDIX 13A: MANAGEMENT PLAN OUTLINE
14. GUIDELINES FOR FACILITIES DEVELOPMENT
APPENDIX 14A: FACILITIES CHECKLIST
15. GUIDELINES FOR ANNUAL REPORTS
16. 10-YEAR RESERVE REVIEWS
17. FEES AND RECHARGES FOR RESERVE USE

18. RESERVE USE GUIDELINES
APPENDIX 18A: NRS ACKNOWLEDGMENT FORM
19. RESERVE SECURITY GUIDELINES
20. RESOURCES FOR MANAGEMENT OF RISK AND LIABILITY
21. INFORMATION ON LIABILITY OF UC EMPLOYEES AND VOLUNTEERS
22. NRS WAIVER GUIDELINES
APPENDIX 22A: NRS WAIVER FORMS
23. FIREARM GUIDELINES FOR THE NATURAL RESERVE SYSTEM
APPENDIX 23A: NRS FIREARM AUTHORIZATION FORMS
24. GUIDELINES FOR EVALUATING MITIGATION PROJECTS ON NRS RESERVES